

CITY OF REDDING

Recreation Division
Time sheet

Pay Period Ending: _____

TIMECARDS DUE 8 AM MONDAY, UNLESS OTHERWISE STATED

Activity or Job Order No.	S	M	T	W	T	F	S	Total
8005-05 – General MLK Programs								
8005-13 – Camp King								
9617-02 – Parent Outreach and Cafe								
9617-03 – No Drugs/Aggression Replacement Therapy								
9617-05 – Internships and Tutoring								
9617-06 – Pro-Social Activities								
9617-08 – General Probation								

I certify that the above time is correct. Time sheets must be completed with an ink pen.

Total

It is your responsibility to turn your timesheet into the Recreation Office.

Name (Print)

Emp #

Name (Sign)

Date