

Staffing Levels

206.1 PURPOSE AND SCOPE

The purpose of this policy is to ensure that proper supervision is available for all shifts. The Department intends to balance the employee's needs against the need to have flexibility and discretion in using personnel to meet operational needs. While balance is desirable, the paramount concern is the need to meet operational requirements of the Department.

206.2 MINIMUM STAFFING LEVELS

Minimum staffing levels are set by the Field Operations Division Commander. Minimum staffing levels should result in the scheduling of one supervisor on duty whenever possible. Watch Commanders will ensure that at least one field supervisor is deployed during each watch.

206.2.1 SUPERVISION DEPLOYMENTS

In the case of an emergency or exigent circumstances, the senior patrol officer may be upgraded to field supervisor with the approval of a Watch Commander.

206.2.2 DEPLOYMENT OF THE TRAFFIC UNIT

Police officers assigned to the Traffic Unit shall be dedicated to traffic law enforcement, except in the following situations:

- (a) A criminal offense committed in the officer's presence.
- (b) Traffic accident investigation.
- (c) Requests for backup by officer(s).
- (d) Priority Code calls when the field officer is unavailable. Traffic officers assigned as a primary unit to these calls will be considered the primary handling officer.
- (e) Traffic unit officers may be utilized to maintain shift minimums in the event of a loss of manpower through illness, schools, emergency leave, planned vacations, or as directed by the Chief of Police.