

## Outside Agency Assistance

### 326.1 PURPOSE AND SCOPE

The purpose of this policy is to provide guidance to members when requesting or responding to a request for mutual aid or when assisting another law enforcement agency.

### 326.2 POLICY

It is the policy of the Redding Police Department to promptly respond to requests for assistance by other law enforcement agencies, subject to available resources and consistent with the applicable laws and policies of this department.

### 326.3 ASSISTING OUTSIDE AGENCIES

Requests for any type of assistance from another agency should be routed to the on duty supervisor for approval. In some instances, a memorandum of understanding or other established protocol may exist that eliminates the need for approval of individual requests.

When another law enforcement agency requests assistance from this Department, the supervisor may authorize, if available, an appropriate number of personnel to assist. Employees rendering assistance must conform with applicable laws and be consistent with the policies of this Department. The supervisor shall notify the Watch Commander as soon as practical.

Officers may respond to a request for emergency assistance, however, they shall notify a supervisor of their activity as soon as practicable.

#### 326.3.1 MEMORANDUM OF UNDERSTANDING--CALIFORNIA HIGHWAY PATROL

As it is the mutual desire of both the California Highway Patrol and the Redding Police Department to provide the highest level of service possible to all citizens who reside or work with the City of Redding, as well as provide for the community of crime reporting, analysis, and prevention, the California Highway Patrol will assume primary responsibility for investigating crimes which occur on state-owned or leased property.

The California Highway Patrol shall have the primary responsibility for taking an initial report and completing any and all follow-up necessary to complete the case; this includes criminal, non-criminal, and traffic-related calls.

When a call is received where there is an immediate threat to the safety of individuals at a state-owned or leased facility, and the California Highway Patrol is unable to respond immediately, the California Highway Patrol shift supervisor should contact SHASCOM and request the Redding Police Department respond to the incident. This agency may either take the initial report and forward a copy to the California Highway Patrol for follow-up or stabilize the incident and standby until their personnel are able to respond.

[See attachment: CHP/RPD MOU - Attachment 326.pdf](#)

# Redding Police Department

RPD Policy Manual

## *Outside Agency Assistance*

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### **326.4 REQUESTING OUTSIDE ASSISTANCE**

If assistance is needed from another agency, the employee requesting assistance should if practicable, first notify a supervisor. The supervisor or designee should direct assisting personnel to where they are needed and to whom they should report when they arrive.

The requesting supervisor should arrange for appropriate radio communication capabilities, if necessary and available so that communication can be coordinated between assisting personnel.

## **Attachments**

## Attachment 326.pdf

Revised June 2007

**CALIFORNIA HIGHWAY PATROL  
AND  
REDDING POLICE DEPARTMENT**

**SAFETY SERVICES PROGRAM  
AND  
VEHICLE COLLISIONS  
INVESTIGATIVE SERVICES**

**MEMORANDUM  
OF  
UNDERSTANDING**

## 1. GENERAL

Consistent with the mission of the CHP, a Safety Services Program (SSP) has been established and developed to provide for the administration of law enforcement services to state agencies. The CHP will accomplish this by:

- A. Providing State Capitol Security. Dignitary Protection, and Constitutional Officer Protection.
- B. Fulfilling reimbursable service agreements with consideration of contract approval and available resources.
- C. Providing training for state employees in Crime Prevention Plan preparation. Emergency Prevention procedures, personal safety, and overall Crime deterrence.
- D. Providing law enforcement services as established by Memorandums of Understanding (MOU) with appropriate local law enforcement agencies. It is not the intent of the CHP to assume local law enforcement responsibility. Notwithstanding, a regular presence and basic level of service shall be maintained for all state facilities, and will be part of a CHP officer's regular beat patrol responsibilities, thereby enhancing security and protection for all state employees.

## 2. PRIMARY RESPONSIBILITY

The CHP will assume primary responsibility for investigating crimes which occur on state-owned or leased property.

## 3. CALLS

The CHP will respond to all calls for service at state-owned or leased property within the City of Redding. This includes criminal, non-criminal, and other related calls. The CHP shall have the primary responsibility for taking an initial report and completing any and all follow-up necessary to complete the case. The Redding Police Department will supply additional resources if they are available and requested by the CHP.

## 4. IMMEDIATE THREATS

When a call is received where there is an immediate threat to the safety of individuals at a state-owned or leased facility, and CHP is unable to respond immediately, the shift supervisor should contact SHASCOM and ask the Redding Police Department to respond to the incident. The Redding Police Department may either take the initial report and forward a copy to the CHP for follow-up, or stabilize the incident and stand-by until an officer is able to respond.

AGREEMENT FOR VEHICLE COLLISIONS INVESTIGATIVE SERVICES

It is in the best interest of Redding Police Department (RPD) that the Redding Area Office of the CHP should be the lead investigative agency on all RPD "on-duty emergency vehicle" traffic collisions. However, CHP would normally not be requested to investigate a non-injury collision with minor damage and no other driver involved unless circumstances indicate a need for CHP assistance.

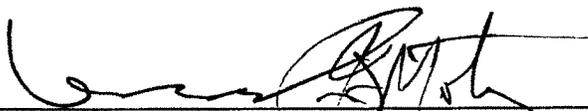
In addition, the on-duty RPD supervisor may request CHP to investigate:

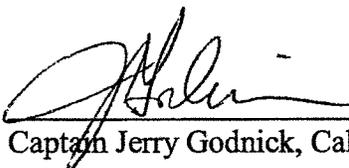
- A. Vehicle collisions involving RPD employees in a non "on-duty emergency vehicle" accident, whether driving a City-owned vehicle or a privately owned vehicle being used for City business if it involves a fatality, severe injury, arrest, or other significant circumstance; or
- B. Vehicle collisions involving other City of Redding employees, whether driving a City-owned vehicle or a privately owned vehicle being used for City business (e.g., staff cars, fire engines, sanitation trucks, electric department trucks) if it involves a fatality, severe injury, arrest, or other significant circumstance.

All requests for CHP assistance shall be made through the on-duty CHP supervisor and approval to provide investigative assistance to RPD will be based on CHP operational need at the time of the request.

This agreement may be cancelled by either the Redding Police Department or the California Highway Patrol with thirty (30) days notice.

This agreement is effective upon signature of both parties and supersedes the one dated November 21, 2003.

  
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Chief Leonard F. Moty, Redding Police Department      Date: 6/27/07

  
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Captain Jerry Godnick, California Highway Patrol      Date: 6/27/07

*J. 601*

BEAT NO.	AGENCY	LOCATION
710	DMV/RDG. FIELD OFFICE	2135 CIVIC CENTER DR.
710	DEPT. OF GENERAL SERVICES	2135 CIVIC CENTER DR.
710	DEPT. OF FOOD & AG/ANIMAL HEALTH	2135 CIVIC CENTER DR.
710	DEPT. OF FOOD & DRUG RDG. FIELD OFFICE	2115 CIVIC CENTER DR
710	DEPT. OF IND. REL./REHAB UNIT	2115 CIVIC CENTER DR
710	PUBLIC UTILITIES COMMISSION TRANS./INQ & COMP.	2115 CIVIC CENTER DR.
710	DMV/INVEST. & DRIVER IMPRVMT	2115 CIVIC CENTER DR
710	DEPT. OF INDUST. REL./ASSIST. & ENF.	2115 CIVIC CENTER DR
710	WORKMAN'S COMP/APPEALS	2135 CIVIC CENTER DR
711	DEPT. F&G/REGION HQ	601 LOCUST ST
711	DEPT. F&G/FIELD SUPPORT UNIT	2440 ATHENS AVE
711	DEPT. GEN SVC./RADIO MAINT	2375 GRAPE ST
711	DEPT. OF FORESTRY/SHASTA FIRE UNIT	1050 PARKVIEW AVE
711	STATE BOARD OF EQUALIZATION/DIST. OFFICE	2881 CHURN CREEK RD
712	DEPT. OF GEN SVC./COMM. DIV.	20272 SKYPARK DR
712	STATE FIRE MARSHALL/FIELD OFC	425 RED CLIFF DR
712	SCIF/DISTRICT OFFICE	364 HEMSTED DR
712	WATER QUALITY CON. BRD/CENTRAL VLY REG	415 KNOLLCREST DR
712	DEPT. OF HEALTH/DIV OF DRINKING WATER	415 KNOLLCREST DR
712	CYA/FIELD OFFICE	405 RED CLIFF DR
712	OES/REGIONAL MANGER	2395 BECHELLI LN
712	CAL-OSHA/ENFORCEMENT BRANCH	381 HEMDTED DR
713	DEPT. OF CORRECTIONS/PAROLE DIV	2250 BENTON DR
714	DOT/SPECIAL CREWS	1450 GEORGE DR
714	DOT/MAINT. OPERATIONS	1450 GEORGE DR
714	DOT/REGION OFFICER	1490 GEORGE DR
714	DOT/EQUIP. SVC. CENTER	1490 GEORGE DR
714	DOT/CONST/SURVEY/DESIGN	4300 CATERPILLAR RD
714	DOT/ DISTRICT OFFICE	1657 RIVERSIDE DR
714	CT PARK AND RIDE	SR 273/ CLEAR CREEK RD
715	DEPT. OF REHAB/REDDING DIV. OFC	1900 CHURN CREEK RD
715	HOUSING & COMMUNITY/DEV. CODE AND STANDARDS DIV	2989 BECHELLI LN
715	ABC/ENFORCEMENT AND LIC. DIVISION	1900 CHURN CREEK RD
715	STATE CONT. LIC. DIVISION	1900 CHURN CREEK RD
716	DOJ/CRIME LAB	9737 TANQUERAY CT
716	DOJ/BUREAU OF NARCOTIC ENF.	3688 AVTECH AVE

716	DEPT. OF FORESTRY/AIR TANKER BASE/HQ	6105 AIRPORT RD
718	STATE SENATOR SAM AANESTAD	777 CYPRESS AVE
718	ASSEMBLYMAN DOUG LAMALFA	2865 CHURN CREEK RD
719	EDD DIVISION OFFICE	1325 PINE STREET
719	EDD HEARING BOARD	615 LOCUST ST
724	CDF FIRE STATION 43/REDDING	6103 AIRPORT RD