
Commendations and Awards

914.1 PURPOSE AND SCOPE

This policy provides general guidelines for recognizing commendable or meritorious acts of members of the Redding Police Department and individuals from the community.

914.2 POLICY

It is the policy of the Redding Police Department to recognize and acknowledge exceptional individual or group achievements, performance, proficiency, heroism and service of its members and individuals from the community through commendations and awards.

914.3 COMMENDATIONS

Commendations for members of the Redding Police Department or for individuals from the community may be initiated by any Department member or by any person from the community.

914.4 AWARDS

Awards may be bestowed upon members of the Department and individuals from the community.

- (a) These awards include:
1. Police Medal of Honor
 2. Police Medal of Valor.
 3. Lifesaving Award.
 4. Meritorious Conduct.
 5. Posthumous Awards
 - i. Police Cross
 - ii. Memorial Cross
 6. Police Commendation Award
 7. Police Shield
 8. Merit Award
 9. Civic Achievement Award
 10. Special Recognition Award
 11. Citizen's Award
 12. Employee of the Year Award:
 - i. Support Staff Employee of the Year
 - ii. Officer of the Year

The Meritorious Conduct Board shall be appointed by the Chief of Police and consist of one Lieutenant, one sworn supervisor (sergeant or corporal) and three employees of the Redding

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Police Department who hold any of the ranks of corporal, police officer, investigator, or community service officer. The Board shall meet quarterly.

The Meritorious Conduct Board will review cases involving meritorious service by members of the Police Department and make recommendations to the Chief of Police for proper recognition. The Board may assist the Administrative Sergeant, who sits as a member of the Shasta County Public Safety Awards Committee, by referring appropriate cases to that committee.

The Meritorious Conduct Board will receive nominations for Employee of the Year Awards. The Board will forward the nominations to the Chief of Police, who will select the recipient of each award.

The duties of the Board are:

- (a) Receive recommendations made by Department employees and citizens.
- (b) Approve/disapprove recommendations for meritorious conduct or service by both sworn and non-sworn personnel.
- (c) Review recommendations of exemplary acts by citizens.
- (d) Decide the type of award to be presented.

Criteria for each award and the selection, presentation, and display of any award are determined by the Chief of Police.

914.5 MERITORIOUS AWARDS CRITERIA

- (a) **Police Medal of Honor:** Awarded to any sworn officer who voluntarily distinguishes himself/herself conspicuously by gallantry and other extraordinary heroism. the act must be in excess of normal demands and of such a nature that the officer was fully aware of the imminent threat to his/her personal safety and acted above and beyond the call of duty.
- (b) **Police Medal of Valor:** Awarded to a sworn officer for exceptional courage in an extremely dangerous situation in the line of duty.
- (c) **Posthumous Awards:**
 - 1. **Police Cross:** Awarded posthumously whenever a sworn officer loses his/her life in the performance of duty under honorable circumstances and may be awarded in addition to any other award the sworn officer is entitled to in making the supreme sacrifice.
 - 2. **Memorial Cross:** Awarded posthumously whenever a non-sworn employee loses his/her life in the performance of duty under honorable circumstances and may be awarded in addition to any other award the non-sworn employee is entitled to in making the supreme sacrifice.
- (d) **Police Commendation Award:** Awarded to an employee for outstanding performance involving great risk to his/her personal safety while performing his/her duties.

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- (e) Meritorious Conduct Award: Awarded to any employee for meritorious service or excellent performance in an assignment of great responsibility where the officer distinguishes himself/herself of the Police Department while carrying out the assignment.
- (f) Lifesaving Award: Awarded to an employee directly responsible for the saving of a human life. Documentation and supporting evidence must be included to substantiate the award such as statements from witnesses, physicians, and law enforcement personnel. This award may be given when evidence indicates the actions of the employee prolonged human life to the extent a victim was released to the care of medical personnel, even though the victim may have expired at a later time.
- (g) Police Shield: Awarded to any employee who is seriously injured in the line of duty as a result of assault, fires, explosions, etc. This award may be given in addition to any other award for which the recipient is qualified. The injury must not be the result of, or concurrent with, any less than acceptable conduct by the employee. The Board will not consider injuries sustained from falls on ice, motor vehicle accidents and the like unless the evidence clearly indicates the employee exhausted all safety precautions and had no control over the circumstances.
- (h) Merit Award: Awarded to any Redding Police Department employee or volunteer for outstanding performance of duties under unusual, complicated or hazardous conditions. This award may also be given to any Redding Police Department employee or volunteer for the outstanding or superior performance of any assignment over a prolonged period of time. A Merit Award may also be awarded to any distinct work group of employees or volunteers when the actions of the group as a whole meet the qualifications.
- (i) Civic Achievement Award: Awarded to any employee who brings favorable recognition to the agency through their involvement in civic affairs while a member and representative of the Redding Police Department.
- (j) Special Recognition Award: May be awarded to any person(s), other than a Redding Police Department employee, who brings favorable recognition to this agency through their involvement with the Redding Police Department.
- (k) Citizen's Award: May be awarded to any person(s) whose actions exemplify excellence in the performance of civic responsibilities, show unselfish devotion to their fellow man and community and/or bring honor to themselves and recognition to the city through their actions.

914.5.1 EMPLOYEE OF THE YEAR AWARDS

Employees who have been nominated by their peers or supervisors and are recognized by the Department for their distinguished service to the agency. The awards are available in the following categories:

- (a) Support Staff Employee of the Year:
 - 1. This includes all non-sworn personnel.
- (b) Officer of the Year,

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- (c) Supervisor of the Year.

914.5.2 PROCESSING DOCUMENTATION

Documentation regarding the meritorious or commendable act of a member of the Department should be forwarded to the Meritorious Conduct Board for review. The report should be signed by the author, include the names of all involved, and a complete account of the incident. In the event an internal investigation of the incident is in progress, the report should be submitted after the conclusion of the investigation.

Documentation regarding the meritorious or commendable act of an individual from the community should be forwarded to the Meritorious Conduct Board for review.

914.6 DESCRIPTION OF AWARDS

The following awards shall be symbolized by a medal, bar, and plaque:

- (a) Police Medal of Honor,
- (b) Police Cross,
- (c) Police Medal of Valor,
- (d) Memorial Cross.

The following awards shall be symbolized by a bar and plaque:

- (a) Police Commendation Award,
- (b) Meritorious Conduct Award,
- (c) Lifesaving Award, Police Shield,
- (d) Merit Award,
- (e) Civic Achievement Award.

Support Staff of the Year, Officer of the Year, and Supervisor of the Year: Employees will receive one bar for awards in each category. Officers will also receive a bar for Exchange Club Officer of the Year. The Citizen's Award and Special Recognition Award may be symbolized by a plaque and/or a framed certificate.

914.7 ATTACHMENTS

See attached for further details:

- [See attachment: Award Descriptions.pdf](#)

914.8 PRESENTATION OF AWARDS

The Police Medal of Honor, the Police Cross, and the Police Medal of Valor will be presented by the Chief of Police. All other awards may be presented by the Chief of Police or his/her designee. The Chief of Police shall decide the date, time, and location of the presentations.

Attachments

Award Descriptions.pdf

Police Cross and Memorial Cross: Gold Cross on silver background with purple and blue ribbon.



1501 Medal

Part No:
1501
Dimensions:
1 1/2" X 1 1/2"
Illustrated in
Cartone
also
available in
Platko (all
silver)

Ribbons

Order from Davis & Stanton

Medal of Honor



A200 - Medal of Honor

Medal of Valor



B201 - Medal of Valor

Police Cross and Memorial Cross



D103 - Community Service

Police Commendation Award



P115 - Police Commendation

Meritorious Conduct Award



F105 - Meritorious Conduct

Lifesaving Award



E04 - Lifesaving

Police Shield



K110 - Police Shield

Merit Award



G202 - Certificate of Merit

Civic Achievement Award



D203 - Civic Achievement

Other Awards:

Employee of the Year Ribbon



OC14 - Meritorious Service OC14 - M

Meritorious Conduct Awards

Medals

Purchased from Entenmann-Roth Co.

Carrier of Medal is City of Redding seal.

Medal of Honor: Gold-colored medal with red, white and blue ribbon



**1526
Medal**

Part No:
1526
Dimensions:
2" X 1.5"

Medal of Valor: Silver-colored medal with blue and white ribbon



**1525
Medal**

Part No:
1525
Dimensions:
1.5" x 1.5"