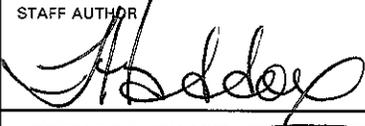


ITEM NO.	<u>2</u>
MEETING DATE	<u>October 10, 2012</u>
APPROVED BY	
STAFF AUTHOR	
ASSISTANT CITY MANAGER	

**OVERSIGHT BOARD TO THE  
CITY OF REDDING AS  
SUCCESSOR AGENCY TO THE  
REDDING REDEVELOPMENT AGENCY**

**DATE:** October 3, 2012  
R-030-605

**FROM:** Barry Tippin, Assistant City Manager

**SUBJECT:** Resolution Approving Independent Auditor's Report on the Low- and Moderate-Income Housing Fund

**Recommendation**

It is recommended that the Oversight Board adopt the attached resolution approving the Independent Auditor's Report on the Low- and Moderate-Income Housing Fund (LMIHF) Report.

**Background**

Pursuant to new regulatory requirements enacted with the adoption of Assembly Bill 1484 (AB 1484) in June 2012, the City of Redding as Successor Agency to the Redding Redevelopment Agency (Successor Agency) engaged the services of the independent auditing firm of D.H. Scott & Company to perform an "agreed-upon procedures" review of the LMIHF held by the Successor Agency.

Pursuant to Health and Safety Code Section 34179.6(b), on Wednesday, October 3, 2012, the Oversight Board convened a public comment session for the sole purpose of taking public comment regarding the LMIHF Report. No comments were received.

Pursuant to Health and Safety Code Section 34179.6(c), the Oversight Board's responsibility is now to consider, approve by resolution, and authorize the transmittal of the LMIHF Report to the Shasta County Auditor Controller and the State of California Department of Finance.

As described at your October 3, 2012 meeting, the LMIHF Report follows an "agreed-upon procedures" format approved by the State Department of Finance and the State Controller's Office. The primary intent of the review is to identify the LMIHF balance held by the Successor Agency that is available for transfer to the County Auditor-Controller for distribution to the taxing entities. Based upon the Report, the LMIHF balance that is available for transfer is \$8,313,194.

N:\Oversight Board\Staff Reports\10-03-12LMIHF Audit Report Public Session\StaffRpt.fm

**Attachment**

Resolution 2012 -04

**RESOLUTION NO. 2012-004**

**RESOLUTION OF THE OVERSIGHT BOARD TO THE CITY OF REDDING IN ITS CAPACITY AS SUCCESSOR AGENCY TO THE FORMER REDDING REDEVELOPMENT AGENCY APPROVING THE INDEPENDENT AUDITOR'S REPORT ON THE LOW AND MODERATE INCOME HOUSING FUND PURSUANT TO HEALTH AND SAFETY CODE SECTION 34179.6 (c).**

**WHEREAS**, on February 1, 2012, the Redding Redevelopment Agency ("RRA") was dissolved pursuant to Health and Safety Code Sections 34161 - 34166; and

**WHEREAS**, pursuant to Health and Safety Code §34173(d), by Resolution No. 2012-01, the City Council of the City of Redding elected to become the Successor Agency to the RRA ("Successor Agency"); and

**WHEREAS**, Health and Safety Code §34179.5, requires the successor agency to a former redevelopment agency to engage the services of an independent auditing firm to perform an "agreed-upon procedures" review of the Low- and Moderate-Income Housing Fund (LMIHF) held by the Successor Agency; and

**WHEREAS**, the independent auditing firm of D.H. Scott and Company has been so engaged and has completed the required review report (LMIHF Report), attached hereto and made a part hereof; and

**WHEREAS**, Health and Safety Code §34179.6(a), requires the Successor Agency to submit the LMIHF Report to the Shasta County Auditor-Controller, the California State Controller, the State of California Department of Finance, and the Successor Agency's Oversight Board; and

**WHEREAS**, the LMIHF Report was submitted to each required entity on September 26 and 27, 2012; and

**WHEREAS**, Health and Safety Code §34179.6(b) requires that prior to taking action on the LMIHF Report, the Oversight Board convene a public comment session for the sole purpose of taking public comment regarding the LMIHF Report; and

**WHEREAS**, at a Special Meeting held on October 3, 2012, the Oversight Board held a public comment session to take public comments regarding the LMIHF Report; and

**WHEREAS**, Health and Safety Code §34179.6 (c) requires that the Oversight Board approve by resolution the LMIHF Report, and upon such approval, the Successor Agency is required to submit a copy of the approved LMIHF Report ("Approved LMIHF Report") to the Shasta County Auditor-Controller and the State of California Department of Finance.

**NOW, THEREFORE, BE IT RESOLVED** that the Oversight Board of the Successor Agency to the former Redding Redevelopment Agency, hereby finds and determines:

**Section 1. Recitals.** The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

**Section 2. Approval of LMIHF Report.** The Oversight Board hereby approves the LMIHF Report, in substantially the form attached to this Resolution as Exhibit A, as required by Health and Safety Code §34179.6(c).

**Section 3. Transmittal of Approved LMIHF Report.** The City Manager or his designee, on behalf of the Successor Agency, is hereby authorized and directed to undertake any actions as are necessary to carry out the purposes of this Resolution including, without limitation, the execution of documents and all other actions, subject to any minor conforming, technical or clarifying changes approved by legal counsel. Such actions may include, but are not limited to: (1) submitting the Approved LMIHF Report to the Shasta County Auditor-Controller; and (2) submitting the Approved LMIHF Report to the State of California Department of Finance.

**Section 4. Effectiveness.** This Resolution shall take effect immediately upon its adoption.

**I HEREBY CERTIFY** that the foregoing resolution was introduced and read at a Special Meeting of the Oversight Board of the Successor Agency to the former Redding Redevelopment Agency on the 10<sup>th</sup> day of October 2012, and was duly adopted at said meeting by the following vote:

**AYES:           BOARD MEMBER:**  
**NOES:           BOARD MEMBER:**  
**ABSENT:       BOARD MEMBER:**  
**ABSTAIN:       BOARD MEMBER:**

\_\_\_\_\_  
**Sue Thompson, Chair**

**ATTEST:**

\_\_\_\_\_  
**Pamela Mize, City Clerk**

CITY OF REDDING  
AS SUCCESSOR AGENCY TO  
REDDING REDEVELOPMENT AGENCY

LOW & MODERATE INCOME HOUSING FUNDS

AGREED-UPON PROCEDURES  
SEPTEMBER 19, 2012

**D·H·SCOTT & COMPANY**  
**CERTIFIED PUBLIC ACCOUNTANTS**  
*a limited liability partnership*

David H. Scott, CPA  
a professional corporation  
Keith F. Hunting, CPA  
Vivian R. Piche, CPA  
Paul J. Catanese, CPA, M.B.A.  
a professional corporation  
Larry Dahl, CPA

**INDEPENDENT ACCOUNTANTS' REPORT ON  
APPLYING AGREED-UPON PROCEDURES**

Gerald R. Tadina, CPA

Oversight Board of the Successor Agency  
City of Redding  
Redding, California 96001

We have performed the minimum required agreed-upon procedures enumerated in Attachment A, which were agreed to by the California State Controller's Office and the Department of Finance related to the Low and Moderate Income Housing Fund of the City of Redding as Successor Agency to the Redding Redevelopment Agency. Management of the Successor Agency is responsible for the accounting records pertaining to statutory compliance pursuant to Health and Safety Code Section 34179.5(c)(1) through Section 34179.5(c)(6). This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of those parties specified in the report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

The scope of this engagement was limited to performing the minimum required agreed-upon procedures as set forth in Attachment A. Attachment A also identifies the findings noted as a result of the procedures performed.

We were not engaged to and did not conduct an audit, the objective of which would be the expression of an opinion as to the appropriateness of the results summarized in Attachment A. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the Shasta County Auditor-Controller, the successor agency, and applicable State agencies, and is not intended to be, and should not be used by anyone other than these specified parties. This restriction is not intended to limit distribution of this report, which is a matter of public record.

*D. H. Scott & Company LLP*

Redding, California  
September 19, 2012

ATTACHMENT A  
CITY OF REDDING AS SUCCESSORY AGENCY TO  
REDDING REDEVELOPMENT AGENCY  
AGREED-UPON PROCEDURES REPORT  
LOW & MODERATE INCOME HOUSING FUND

**Citation:**

*34179.5(c)(1) The dollar value of assets transferred from the former redevelopment agency to the successor agency on or about February 1, 2012.*

**Suggested Procedure(s):**

1. Obtain from the Successor Agency a listing of all assets that were transferred from the former redevelopment agency to the Successor Agency on February 1, 2012. Agree the amounts on this listing to account balances established in the accounting records of the Successor Agency. Identify in the Agreed-Upon Procedures (AUP) report the amount of the assets transferred to the Successor Agency as of that date.

**Procedure Performed:**

We obtained a list of assets transferred from the former Redevelopment Agency to the City of Redding as Successor Agency on February 1, 2012 and agreed the amounts to balances from the underlying accounting records of the Successor Agency. The total assets transferred were \$20,415,899.

**Citation:**

*34179.5(c)(2) The dollar value of assets and cash and cash equivalents transferred after January 1, 2011, through June 30, 2012, by the redevelopment agency or the successor agency to the city, county, or city and county that formed the redevelopment agency and the purpose of each transfer. The review shall provide documentation of any enforceable obligation that required the transfer.*

**Suggested Procedure(s):**

2. If the State Controller's Office has completed its review of transfers required under both Sections 34167.5 and 34178.8 and issued its report regarding such review, attach a copy of that report as an exhibit to the AUP report. If this has not yet occurred, perform the following procedures:
  - A. Obtain a listing prepared by the Successor Agency of transfers (excluding payments for goods and services) from the former redevelopment agency to the city, county, or city and county that formed the redevelopment agency for the period from January 1, 2011 through January 31, 2012. For each transfer, the Successor Agency should describe the purpose of the transfer and describe in what sense the transfer was required by one of the Agency's enforceable obligations or other legal requirements. Provide this listing as an attachment to the AUP report.

- B. Obtain a listing prepared by the Successor Agency of transfers (excluding payments for goods and services) from the Successor Agency to the city, county, or city and county that formed the redevelopment agency for the period from February 1, 2012 through June 30, 2012. For each transfer, the Successor Agency should describe the purpose of the transfer and describe in what sense the transfer was required by one of the Agency's enforceable obligations or other legal requirements. Provide this listing as an attachment to the AUP report.
- C. For each transfer, obtain the legal document that formed the basis for the enforceable obligation that required any transfer. Note in the AUP report the absence of any such legal document or the absence of language in the document that required the transfer.

**Procedure Performed:**

There were no transfers of Low & Moderate Income Housing Funds that required these procedures.

**Citation:**

*34179.5(c)(3) The dollar value of any cash or cash equivalents transferred after January 1, 2011, through June 30, 2012, by the redevelopment agency or the successor agency to any other public agency or private party and the purpose of each transfer. The review shall provide documentation of any enforceable obligation that required the transfer.*

**Suggested Procedure(s):**

- 3. If the State Controller's Office has completed its review of transfers required under both Sections 34167.5 and 34178.8 and issued its report regarding such review, attach a copy of that report as an exhibit to the AUP report. If this has not yet occurred, perform the following procedures:
  - A. Obtain a listing prepared by the Successor Agency of transfers (excluding payments for goods and services) [from the former redevelopment agency to any other public agency or to private parties for the period from January 1, 2011 through January 31, 2012. For each transfer, the Successor Agency should describe the purpose of the transfer and describe in what sense the transfer was required by one of the Agency's enforceable obligations or other legal requirements. Provide this listing as an attachment to the AUP report.
  - B. Obtain a listing prepared by the Successor Agency of transfers (excluding payments for goods and services) [from the Successor Agency to any other public agency or private parties for the period from February 1, 2012 through June 30, 2012. For each transfer, the Successor Agency should describe the purpose of the transfer and describe in what sense the transfer was required by one of the Agency's enforceable obligations or other legal requirements. Provide this listing as an attachment to the AUP report.

- C. For each transfer, obtain the legal document that formed the basis for the enforceable obligation that required any transfer. Note in the AUP report the absence of any such legal document or the absence of language in the document that required the transfer.

**Procedure Performed:**

There were no Low & Moderate Income Housing Funds transfers during the period January 1, 2011 through June 30, 2012 to review.

**Citation:**

*34179.5(c)(4) The review shall provide expenditure and revenue accounting information and identify transfers and funding sources for the 2010-11 and 2011-12 fiscal years that reconciles balances, assets, and liabilities of the successor agency on June 30, 2012 to those reported to the Controller for the 2009-10 fiscal year.*

**Suggested Procedure(s):**

4. Perform the following procedures:
  - A. Obtain from the Successor Agency a summary of the financial transactions of the Redevelopment Agency and the Successor Agency in the format set forth in the attached schedule for the fiscal periods indicated in the schedule. For purposes of this summary, the financial transactions should be presented using the modified accrual basis of accounting. End of year balances for capital assets (in total) and long-term liabilities (in total) should be presented at the bottom of this summary schedule for information purposes.
  - B. Ascertain that for each period presented, the total of revenues, expenditures, and transfers accounts fully for the changes in equity from the previous fiscal period.
  - C. Compare amounts in the schedule relevant to the fiscal year ended June 30, 2010 to the state controller's report filed for the Redevelopment Agency for that period.
  - D. Compare amounts in the schedule for the other fiscal periods presented to account balances in the accounting records or other supporting schedules. Describe in the report the type of support provided for each fiscal period.

**Procedure Performed:**

This procedure will be addressed in the report for the Successor Agency as a whole due December 15, 2012, there is no requirement to report for Low & Moderate Income Housing Funds.

**Citation:**

*34179.5(c)(5) A separate accounting for the balance for the Low and Moderate Income Housing Fund for all other funds and accounts combined shall be made as follows:*

*(A) A statement of the total value of each fund as of June 30, 2012.*

**Suggested Procedure(s):**

5. Obtain from the Successor Agency a listing of all assets of the Low and Moderate Income Housing Fund as of June 30, 2012 for the report that is due October 1, 2012 and a listing of all assets of all other funds of the Successor Agency as of June 30, 2012 (excluding the previously reported assets of the Low and Moderate Income Housing Fund) for the report that is due December 15, 2012. When this procedure is applied to the Low and Moderate Income Housing Fund, the schedule attached as an exhibit will include only those assets of the Low and Moderate Income Housing Fund that were held by the Successor Agency as of June 30, 2012 and will exclude all assets held by the entity that assumed the housing function previously performed by the former redevelopment agency. Agree the assets so listed to recorded balances reflected in the accounting records of the Successor Agency. The listings should be attached as an exhibit to the appropriate AUP report.

**Procedure Performed:**

We agreed the assets of the Low & Moderate Income Housing Fund as of June 30, 2012 as listed in Exhibit B to the accounting records of the City of Redding as Successor Agency as of June 30, 2012.

**Citation:**

*34179.5(c)(5)(B) An itemized statement listing any amounts that are legally restricted as to purpose and cannot be provided to taxing entities. This could include the proceeds of any bonds, grant funds, or funds provided by other governmental entities that place conditions on their use.*

**Suggested Procedure(s):**

6. Obtain from the Successor Agency a listing of asset balances held on June 30, 2012 that are restricted for the following purposes:
  - A. Unspent bond proceeds:
    - i. Obtain the Successor Agency's computation of the restricted balances (e.g., total proceeds less eligible project expenditures, amounts set aside for debt service payments, etc.)

- ii. Trace individual components of this computation to related account balances in the accounting records, or to other supporting documentation (specify in the AUP report a description of such documentation).
  - iii. Obtain from the Successor Agency a copy of the legal document that sets forth the restriction pertaining to these balances. Note in the AUP report the absence of language restricting the use of the balances that were identified by the Successor Agency as restricted.
- B. Grant proceeds and program income that are restricted by third parties:
- i. Obtain the Successor Agency's computation of the restricted balances (e.g., total proceeds less eligible project expenditures).
  - ii. Trace individual components of this computation to related account balances in the accounting records, or to other supporting documentation (specify in the AUP report a description of such documentation).
  - iii. Obtain from the Successor Agency a copy of the grant agreement that sets forth the restriction pertaining to these balances. Note in the AUP report the absence of language restricting the use of the balances that were identified by the Successor Agency as restricted.
- C. Other assets considered to be legally restricted:
- i. Obtain the Successor Agency's computation of the restricted balances (e.g., total proceeds less eligible project expenditures).
  - ii. Trace individual components of this computation to related account balances in the accounting records, or to other supporting documentation (specify in the AUP report a description of such documentation).
  - iii. Obtain from the Successor Agency a copy of the legal document that sets forth the restriction pertaining to these balances. Note in the AUP report the absence of language restricting the use of the balances that were identified by Successor the Agency as restricted.
- D. Attach the above mentioned Successor Agency prepared schedule(s) as an exhibit to the AUP report. For each restriction identified on these schedules, indicate in the report the period of time for which the restrictions are in effect. If the restrictions are in effect until the related assets are expended for their intended purpose, this should be indicated in the report.

**Procedure Performed:**

There are no Low & Moderate Income Housing Fund assets that are restricted as defined, therefore, we did not obtain a listing.

**Citation:**

*34179.5(c)(5)(C) An itemized statement of the values of any assets that are not cash or cash equivalents. This may include physical assets, land, records, and equipment. For the purpose of this accounting, physical assets may be valued at purchase cost or at any recently estimated market value. The statement shall list separately housing-related assets.*

**Suggested Procedure(s):**

7. Perform the following procedures:
  - A. Obtain from the Successor Agency a listing of assets as of June 30, 2012 that are **not** liquid or otherwise available for distribution (such as capital assets, land held for resale, long-term receivables, etc.) and ascertain if the values are listed at either purchase cost (based on book value reflected in the accounting records of the Successor Agency) or market value as recently estimated by the Successor Agency.
  - B. If the assets listed at 7(A) are listed at purchase cost, trace the amounts to a previously audited financial statement (or to the accounting records of the Successor Agency) and note any differences.
  - C. For any differences noted in 7(B), inspect evidence of disposal of the asset and ascertain that the proceeds were deposited into the Successor Agency trust fund. If the differences are due to additions (this generally is not expected to occur), inspect the supporting documentation and note the circumstances.
  - D. If the assets listed at 7(A) are listed at recently estimated market value, inspect the evidence (if any) supporting the value and note the methodology used. If no evidence is available to support the value and\or methodology, note the lack of evidence.

**Procedure Performed:**

The Low & Moderate Income Housing Fund of the Successor Agency does not have any assets that are not cash or cash equivalents, therefore, this procedure does not apply.

**Citation:**

*34179.5(c)(5)(D) An itemized listing of any current balances that are legally or contractually dedicated or restricted for the funding of an enforceable obligation that identifies the nature of the dedication or restriction and the specific enforceable obligation. In addition, the successor agency shall provide a listing of all approved enforceable obligations that includes a projection of annual spending requirements to satisfy each obligation and a projection of annual revenues available to fund those requirements. If a review finds that future revenues together with dedicated or restricted balances are insufficient to fund future obligations and thus retention of current balances is required, it shall identify the amount of current balances necessary for retention. The review shall also detail the projected property tax revenues and other general purpose revenues to be received by the successor agency, together with both the amount and timing of the bond debt service payments of the successor agency, for the period in which the oversight board anticipates the successor agency will have insufficient property tax revenue to pay the specified obligations.*

**Suggested Procedure(s):**

8. Perform the following procedures:
  - A. If the Successor Agency believes that asset balances need to be retained to satisfy enforceable obligations, obtain from the Successor Agency an itemized schedule of asset balances (resources) as of June 30, 2012 that are dedicated or restricted for the funding of enforceable obligations and perform the following procedures. The schedule should identify the amount dedicated or restricted, the nature of the dedication or restriction, the specific enforceable obligation to which the dedication or restriction relates, and the language in the legal document that is associated with the enforceable obligation that specifies the dedication of existing asset balances toward payment of that obligation.
    - i. Compare all information on the schedule to the legal documents that form the basis for the dedication or restriction of the resource balance in question.
    - ii. Compare all current balances to the amounts reported in the accounting records of the Successor Agency or to an alternative computation.
    - iii. Compare the specified enforceable obligations to those that were included in the final Recognized Obligation Payment Schedule approved by the California Department of Finance.
    - iv. Attach as an exhibit to the report the listing obtained from the Successor Agency. Identify in the report any listed balances for which the Successor Agency was unable to provide appropriate restricting language in the legal document associated with the enforceable obligation.

- B. If the Successor Agency believes that future revenues together with balances dedicated or restricted to an enforceable obligation are insufficient to fund future obligation payments and thus retention of current balances is required, obtain from the Successor Agency a schedule of approved enforceable obligations that includes a projection of the annual spending requirements to satisfy each obligation and a projection of the annual revenues available to fund those requirements and perform the following procedures:
- i. Compare the enforceable obligations to those that were approved by the California Department of Finance. Procedures to accomplish this may include reviewing the letter from the California Department of Finance approving the Recognized Enforceable Obligation Payment Schedules for the six month period from January 1, 2012 through June 30, 2012 and for the six month period July 1, 2012 through December 31, 2012.
  - ii. Compare the forecasted annual spending requirements to the legal document supporting each enforceable obligation.
    - a. Obtain from the Successor Agency its assumptions relating to the forecasted annual spending requirements and disclose in the report major assumptions associated with the projections.
  - iii. For the forecasted annual revenues:
    - a. Obtain from the Successor Agency its assumptions for the forecasted annual revenues and disclose in the report major assumptions associated with the projections.
- C. If the Successor Agency believes that projected property tax revenues and other general purpose revenues to be received by the Successor Agency are insufficient to pay bond debt service payments (considering both the timing and amount of the related cash flows), obtain from the Successor Agency a schedule demonstrating this insufficiency and apply the following procedures to the information reflected in that schedule.
- i. Compare the timing and amounts of bond debt service payments to the related bond debt service schedules in the bond agreement.
  - ii. Obtain the assumptions for the forecasted property tax revenues and disclose major assumptions associated with the projections.
  - iii. Obtain the assumptions for the forecasted other general purpose revenues and disclose major assumptions associated with the projections.
- D. If procedures A, B, or C were performed, calculate the amount of current unrestricted balances necessary for retention in order to meet the enforceable obligations by performing the following procedures.

- i. Combine the amount of identified current dedicated or restricted balances and the amount of forecasted annual revenues to arrive at the amount of total resources available to fund enforceable obligations.
- ii. Reduce the amount of total resources available by the amount forecasted for the annual spending requirements. A negative result indicates the amount of current unrestricted balances that needs to be retained.
- iii. Include the calculation in the AUP report.

**Procedure Performed:**

The City of Redding as Successor Agency does not believe that there is a requirement to set aside or establish reserves for future Low & Moderate Income Housing Fund obligations, therefore, the procedure does not apply.

**Citation:**

*34179.5(c)(5)(E) An itemized list and analysis of any amounts of current balances that are needed to satisfy obligations that will be placed on the Recognized Obligation Payment Schedules for the current fiscal year.*

**Suggested Procedure(s):**

9. If the Successor Agency believes that cash balances as of June 30, 2012 need to be retained to satisfy obligations on the Recognized Obligation Payment Schedule (ROPS) for the period of July 1, 2012 through June 30, 2013, obtain a copy of the final ROPS for the period of July 1, 2012 through December 31, 2012 and a copy of the final ROPS for the period January 1, 2013 through June 30, 2013. For each obligation listed on the ROPS, the Successor Agency should add columns identifying (1) any dollar amounts of existing cash that are needed to satisfy that obligation and (2) the Successor Agency's explanation as to why the Successor Agency believes that such balances are needed to satisfy the obligation. Include this schedule as an attachment to the AUP report.

**Procedure Performed:**

Exhibit C identifies individual items from the Recognized Obligation Payment Schedule from July 1, 2012 through December 31, 2012 and from January 1, 2013 through June 30, 2013 that need to be paid from existing Low & Moderate Income Housing Fund cash available at June 30, 2012. We traced each item to the relative approved ROPS and agreed them without exception.

**Citation:**

*34179.5(c)(6) The review shall total the net balances available after deducting the total amounts described in subparagraphs (B) to (E), inclusive, of paragraph (5). The review shall add any amounts that were transferred as identified in paragraphs (2) and (3) of subdivision (c) if an enforceable obligation to make that transfer did not exist. The resulting sum shall be available for allocation to affected taxing entities pursuant to Section 34179.6. It shall be a rebuttable presumption that cash and cash equivalent balances available to the successor agency are available and sufficient to disburse the amount determined in this paragraph to taxing entities. If the review finds that there are insufficient cash balances to transfer or that cash or cash equivalents are specifically obligated to the purposes described in subparagraphs (B), (D), and (E) of paragraph (5) in such amounts that there is insufficient cash to provide the full amount determined pursuant to this paragraph, that amount shall be demonstrated in an additional itemized schedule.*

**Suggested Procedure(s):**

10. Include (or present) a schedule detailing the computation of the Balance Available for Allocation to Affected Taxing Entities. Amounts included in the calculation should agree to the results of the procedures performed in each section above. The schedule should also include a deduction to recognize amounts already paid to the County Auditor-Controller on July 12, 2012 as directed by the California Department of Finance. The amount of this deduction presented should be agreed to evidence of payment. The attached example summary schedule may be considered for this purpose. Separate schedules should be completed for the Low and Moderate Income Housing Fund and for all other funds combined (excluding the Low and Moderate Income Housing Fund).

**Procedure Performed:**

See Exhibit D attached.

**Suggested Procedure(s):**

11. Obtain a representation letter from Successor Agency management acknowledging their responsibility for the data provided to the practitioner and the data presented in the report or in any attachments to the report. Included in the representations should be an acknowledgment that management is not aware of any transfers (as defined by Section 34179.5) from either the former redevelopment agency or the Successor Agency to other parties for the period from January 1, 2011 through June 30, 2012 that have not been properly identified in the AUP report and its related exhibits. Management's refusal to sign the representation letter should be noted in the AUP report as required by attestation standards.

**Procedure Performed:**

We obtained a representation letter dated September 19, 2012 as suggested.

PROCEDURE 5

34179.5 (C) (5) (A) The total value of each fund as of June 30, 2012

EXHIBIT B

City of Redding - Successor Agency to Redding Redevelopment Agency  
Housing Assets  
As of June 30, 2012

	Fund 213	Fund 216	Fund 218	Fund 219	Fund 220	Total 213-220
Cash and investments						
Cash and Investments - LAIF	\$ 3,542,254	\$ 1,007,044	\$ 3,447,192	\$ -	\$ 489,494	\$ 8,485,984
Pooled cash - City						
Restricted cash - City						
Total cash and investments	3,542,254	1,007,044	3,447,192	-	489,494	8,485,984
Interest receivable						
LAIF	4,348	976	3,271	-	475	9,070
City pooled cash interest receivable						
Low/Mod Housing loans						
Total interest receivable	4,348	976	3,271	-	475	9,070
Intergovernmental receivable						
Prepaid rent - CHC Capital Projects						
Prepaid rent - CHC Housing						
Due from City						
State of CA for courthouse acquisition						
Total intergovernmental receivable	-	-	-	-	-	-
Taxes receivable						
Midtown Housing Seaside						
Total taxes receivable	-	-	-	-	-	-
Other receivable						
Housing receivable: Amerinational						
Total other receivable	-	-	-	-	-	-
Interfund receivable						
CHC Capital Project receivable						
Total interfund receivable	-	-	-	-	-	-
Deposits						
Sun County Property Management						
Total deposits	-	-	-	-	-	-
Assets held for sale						
CHC Housing assets held for sale						
Market Street Housing assets held for sale						
Low/Mod assets held for sale						
Total assets held for sale	-	-	-	-	-	-
Advances to other funds						
CHC Capital Project receivable						
City General Fund - prepaid rent						
Total advances to other funds	-	-	-	-	-	-
Notes receivable, net						
CHC Housing loans:						
Rehab loans						
Residual receipts and other loans						
DAP loans						
Market Street Housing loans:						
Residual receipts and other loans						
DAP loans						
SHASTEC Housing loans:						
Rehab loans						
Residual receipts and other loans						
Buckeye Housing loans:						
Residual receipts and other loans						
Low/Mod Housing loans:						
Rehab loans						
Residual receipts and other loans						
DAP loans						
Total notes receivable, net	-	-	-	-	-	-
Total balance sheet assets	3,546,602	1,008,020	3,450,463	-	489,969	8,495,054

## EXHIBIT C

**PROCEDURE 9**

34179.5 (CC) (E) - Current balances needed to satisfy obligations on the ROPS for the current year

City of Redding - Successor Agency to Redding Redevelopment Agency

Housing Funds

Encumbrances as of 6/30/12

Original Fund	ROPS Date	ROPS Page #	ROPS line #	Contract	Account	Amount
<b>Encumbrances</b>						
CHC	Jan-Jun 13	1	14	K2 Land - infrastructure Grange St.	213-953-4545-01	30,000.00
CHC	Jan-Jun 13	1	15	K2 Land - 975 Grange St.	213-953-4943-01	25,000.00
CHC	Jan-Jun 13	2	16	COR-2550 Lanning staff monitoring	213-953-4885-01	24.66
CHC	Jan-Jun 13	2	17	COR -975 Grange St. staff monitoring	213-953-4943-01	12,192.70
CHC	Jul-Dec 12	1	9	COR -975 Grange St. staff monitoring	213-953-4943-01	5,800.00
<b>Total CHC</b>						<b>73,017.36</b>
Market St.	Jan-Jun 13	2	38	COR 1625 Pine St. staff monitoring	216-964-4522-01	1,318.79
Market St.	Jul-Dec 12	1	10	COR 1625 Pine St. staff monitoring	216-964-4522-01	4,461.60
Market St.	Jul-Dec 12	1	6	Weaver Contract Services-1625 Pine St.	216-964-4522-01	76,303.69
Market St.	Jan-Jun 13	2	39	COR 2808 Freebridge St. staff monitoring	216-964-4885-01	5,673.49
Market St.	Jul-Dec 12	1	11	COR 2808 Freebridge St. staff monitoring	216-964-4885-01	4,312.88
Market St.	Jan-Jun 13	2	40	COR 975 Grange St. staff monitoring	216-964-4943-01	16,771.72
<b>Total Market Street</b>						<b>108,842.17</b>
<b>Total Encumbrances</b>						<b>181,859.53</b>

## EXHIBIT D

### PROCEDURE 10

34179.5 (C) (6)

City of Redding

Successor Agency to Redding Redevelopment Agency

V. 8-27-12

### SUMMARY OF BALANCES AVAILABLE FOR ALLOCATION TO AFFECTED TAXING ENTITIES

Total amount of assets held by the successor agency as of June 30, 2012 (procedure 5)	\$	8,495,054
Add the amount of any assets transferred to the city or other parties for which an enforceable obligation with a third party requiring such transfer and obligating the use of the transferred assets did not exist (procedures 2 and 3)		-
Less assets legally restricted for uses specified by debt covenants, grant restrictions, or restrictions imposed by other governments (procedure 6)		-
Less assets that are not cash or cash equivalents (e.g., physical assets) - (procedure 7)		-
Less balances that are legally restricted for the funding of an enforceable obligation (net of projected annual revenues available to fund those obligations) - (procedure 8)		-
Less balances needed to satisfy ROPS for the 2012-13 fiscal year (procedure 9)		(181,860)
Less the amount of payments made on July 12, 2012 to the County Auditor-Controller as directed by the California Department of Finance		-
Amount to be remitted to county for disbursement to taxing entities	\$	<u>8,313,194</u>