Community Services Advisory Commission
Special Meeting
City Hall - Caldwell Park Conference Room
777 Cypress Avenue
Redding, California
January 15, 2014

MINUTES

The meeting was called to order at 4:00 p.m.

ATTENDANCE

The following Commissioners were present; Robert Brennan, John Deaton, Erin Resner, Judy Salter and John Wilson. Also present was Community Services Director Kimberly Niemer, Management Analyst Matthew McCallum, Parks Superintendent Paul Anderson and Executive Assistant Sarah Sheetz.

PUBLIC COMMENT

There were no comments from the public.

APPOINTMENT OF COMMISSION CHAIRPERSON AND VICE-CHAIRPERSON

Motion: To appoint Commissioner Salter as the Chairperson and Commissioner Resner as the Vice-Chairperson.

(Made by Commissioner Brennan, Seconded by Commissioner Salter)

AYES: Commissioners Brennan, Deaton, Resner, Salter and Wilson
NOES: None
ABSTAIN: None
ABSENT: None

Motion Carries

CONSENT CALENDAR

The minutes from the Regular Meeting held on November 13, 2013, and the monthly Parks Maintenance, Recreation Division and Tourism Activity Reports for November and December 2013, and the Annual Meeting Calendar were presented.

Motion: To approve the Consent Calendar.

(Made by Commissioner Brennan, Seconded by Commissioner Resner)

AYES: Commissioners Brennan, Deaton, Resner, Salter and Wilson
NOES: None
ABSTAIN: None
ABSENT: None

Motion Carries

REDDING SOCCER PARK UPDATE

Chair Salter welcomed Keith Hunting, Chair of the Shasta Regional Soccer Association (SRSA). Mr. Hunting thanked Chair Salter and advised the Commission that the SRSA is a non-profit organization that was established to run the Redding Soccer Park. The SRSA has a lease agreement with the City of Redding. The Redding Soccer Park was opened in 2007. Mr. Hunting introduced Redding Soccer Park Business Manager Joan Caldwell, and Program Director Eric Keating. Ms. Caldwell and Mr. Keating provided a PowerPoint presentation on the Redding Soccer Park, attached and incorporated herein by this reference. Ms. Caldwell and Mr. Keating discussed the mission of the Redding Soccer Park, community groups currently using the park, successes and challenges in 2013, tournaments held in 2013, the current status of the facility and the replacement fund, and goals for 2014. They provided information regarding partnerships they are working on with local hotels and the Redding Convention and Visitors Bureau, as well as possible changes to the way the food concessions are run in 2014.

REDDING AQUATIC CENTER 2013 SEASON REVIEW

Director Niemer introduced Recreation Supervisor Jenny Moore who provided a PowerPoint presentation on the Redding Aquatic Center's (RAC) 2013 season, attached and incorporated herein by this reference. Supervisor Moore advised that the RAC attracts users of all ages and economic backgrounds for fitness, skill acquisition, social gatherings and camps. Supervisor Moore also provided information on the partnership the RAC has with Whiskeytown and the Redding Yacht Club for sailing classes.

YOUTH BASKETBALL PROGRAM UPDATE

Director Niemer advised the Commission that Recreation Supervisor Sue Roi was unable to attend the Commission meeting today, and would provide a youth basketball update at the February meeting.

VICTOR AVENUE IMPROVEMENTS

Director Niemer introduced Chuck Aukland, Assistant Director of Public Works. Assistant Director Aukland provided a PowerPoint presentation on proposed safety improvements on Victor Avenue, attached and incorporated herein by this reference. The proposed improvements include changes to on-street parking, crosswalks and bike lanes near Enterprise Park

HIGHLAND PARK PROJECT CLOSE-OUT REPORT

Management Analyst Matthew McCallum provided a financial summary of the Highland Park Neighborhood Park construction project. The Commission discussed the anticipated financial shortfall at Highland Park Neighborhood Park. Director Niemer stated that while the impact fees collected from the development of the Highland Park Subdivision are not enough to build out a 7-acre park, the City of Redding does have a beautiful new park that is already being well-used. There was a lot of creativity that went into the selection and installation of the current park elements and she thanked Jeb Allen from Palomar Builders for the successful partnership. She stated that the estimates in the fee study were as close as one could hope to get and that she looks forward to working with the developer again on the future park projects that already have a fee credit agreement in place. Commissioner Brennan inquired if the Commission needs to look at revising the Parks, Trails and Open Space Master Plan (Master Plan) so that parks can be built out with the fees provided. Director Niemer said not necessarily, while we may not be able to complete this park with the fees collected for the subdivision, there will be opportunities to finish it down the road. She stated that acquiring the land is important and that at some time in the future there will be funds to develop parks.

Commissioner Brennan inquired as to how the decision is made as to what gets built and what doesn't in a park. Director Niemer said in the case of Highland Park, the elements selected were the elements that made sense to build together. Jeb Allen agreed and stated that the elements that were constructed were the ones that utilized similar materials and or equipment. Mr. Allen stated that he'd like to bid out the rest of the park project at this time to obtain a hard number on the construction cost for the remaining elements. He stated that Palomar is proceeding with sod and additional trees at Highland Park and that this work will be completed within 10 days. He stated that developers still face many challenges in the housing market. Director Niemer thanked Mr. Allen for attending the meeting. The Commission also thanked Mr. Allen and agreed that the park is a great addition to the inventory.

Commissioner Resner inquired if the Commission should be spending time now determining which elements meet the most needs for the future parks. Director Niemer responded that there aren't any projects coming up in the near future. She stated that the developments that have fee credit agreements in place are several years out. Commissioner Brennan inquired if there was a specific project on the horizon for park development, other than the parks included in fee credit agreements. Director Niemer responded that there is not.

Commissioner Brennan stated that when he attended the fee advisory committee meetings the item that kept coming up relative to park fees was that the Master Plan was outdated. Director Niemer stated that she would like to do a community survey to gather information for the Master Plan update. She stated that the survey could possibly take place in October 2014.

PROJECT UPDATES

Director Niemer advised that Sheri Silk, the General Manager at the Civic Auditorium has accepted a position in the Sacramento Area. Advance Redding has been interviewing candidates, and an introduction to the Commission of the new General Manager is scheduled for the February 2014 meeting along with the Annual Report on operations at the Civic Auditorium.

The City of Redding Housing Authority applied for a California Department of Housing and Community Development's (HCD) Housing-Related Parks Program grant based upon a number of affordable housing units built. This grant will allow us to develop trails and open space area on City owned property off of Ellis Street. In addition the grant, if awarded, would fund play equipment at the Parkview Green. Chair Salter inquired if there is any shade at Parkview Green, Director Niemer responded no, but that perhaps some trees could be included along with the play equipment.

The Impact Fee Annual Report is going to City Council at the January 21, 2014, meeting.

The Celebrate 10 effort is picking up steam with new sponsorships. Catalyst has signed on to help plan the Sundial Splash, a community float as part of the Celebrate 10 celebration.

The Flash Cams have been installed at Lake Redding Park and on the Dana to Downtown extension. The message was recently updated on all cameras.

Community Services will be proposing three projects to the Community Development Block Grant program for the upcoming cycle of grants. The three projects include a playground replacement at Indian Hills Park, a paved path at Caldwell Park between the soccer field parking lot and the RAC, and an upgrade to the restroom at MLK Park.

Simpson College has offered to provide 500 seats at Tiger Field and work is underway to formalize an agreement.

The Recreation Management Software will be implemented in 2014. The most recent software delivery was received on December 31, 2013. The updates are being tested now and we are very close to implementation.

The MLK Center is having a celebration of Dr. Martin Luther King's Birthday on Monday, January 20, 2014. A flyer was distributed regarding the events associated with the celebration.

The Shasta-Trinity Fly Fishers have a committee together to raise funds for the proposed clubhouse at Clover Creek Preserve.

COMMISSIONER COMMENTS

Chair Salter inquired about the landscape project at Turtle Bay East and inquired if this area is considered non-smoking because she thought she had seen two of the workers smoking. Director Niemer stated that she would address it with Community Projects Manager, Terry Hanson. Chair Salter also advised that she thought she had seen unattended dogs at Turtle Bay East. Director Niemer stated that she would ask the crews working there to be aware of this and report if necessary.

Commissioner Wilson inquired about the rubber mulch being installed at the Bonnyview medians. This work is part of the Tire Derived Product grant awarded to the City, work is ongoing.

DIRECTOR COMMENTS

There were no additional comments.

ADJOURNMENT

There being no further business Chair Salter adjourned the meeting at 6:19 p.m.

Judy Salter, Chair