

Community Services Advisory Commission  
Special Meeting  
Redding Convention Center  
700 Auditorium Drive, Redding, CA  
January 20, 2010, 4:00 p.m.

## Minutes

### **ATTENDANCE**

The meeting opened with the following Commissioners present; Adam McElvain, Jason Waybright, and John Wilson. Commissioners Susan Hinz and Leona McCoach were away on a planned absence.

Also present were Convention Center Manager Chris Gonzalez, Convention Center Facility Supervisor John Johnson, Support Services Director Gerard Kersten, Management Analyst Michele Davis, and Executive Assistant Erica Thomas.

### **PUBLIC COMMENT**

None

### **APPROVAL OF MINUTES FROM CSAC SPECIAL MEETING OF DECEMBER 15, 2009**

Approved

### **DISCUSSION OF RFI'S FROM SMG AND GLOBAL SPECTRUM\***

Support Services Director Kersten introduced the RFI's and opened discussion about the response packets from each company and briefly recapped the privatization evaluation efforts by the CSAC thus far. This recap included a draft document outlining the course of action up to this point (attached).

### **NEXT STEPS**

Commissioner McElvain questioned the lack of financial information represented in the RFI packets and advised he was not comfortable making a recommendation to the Redding City Council without such information. Commissioners Waybright and Wilson agreed. Support Services Director explained the RFI process as well as the Request for Proposal (RFP) process. It was then agreed an additional Special Meeting should be scheduled as early as possible to further discuss the RFI responses and the next course of action for the CSAC.

Next Special Meeting tentatively scheduled for Monday, January 25, 2010, at 4:00pm at the Redding Convention Center, Room 125 pending confirmation from Commissioners McCoach and Hinz.

### **ADJOURNMENT**

There being no further business, at the hour of 5:12pm acting Chair McElvain declared the meeting adjourned.

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Adam McElvain, Acting Chair