

Community Services Advisory Commission  
Regular Meeting  
City Hall - Caldwell Park Conference Room  
777 Cypress Avenue  
Redding, California  
December 10, 2014

## MINUTES

The meeting was called to order at 4:05 P.M.

### ATTENDANCE

The following Commissioners were present; Robert Brennan, John Deaton, Erin Resner, and Judy Salter. Commissioner Wilson was absent. Also present were Community Services Director Kimberly Niemer, Management Analyst Matthew McCallum, Parks Superintendent Paul Anderson, and Executive Assistant Misty Rhoads.

### PUBLIC COMMENT

There were no comments from the public.

### CONSENT CALENDAR

The minutes from the Regular Meeting held on November 12, 2014, and the monthly Parks Maintenance, Recreation Division and Tourism Activity Reports for November 2014, were presented.

**Motion:** To approve the Consent Calendar.

(Made by Commissioner Salter, Seconded by Commissioner Brennan)

**AYES:** Commissioners Deaton and Resner

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

### Motion Carries

## **RIVERLAND DRIVE LEASE AMENDMENT PROPOSAL**

Director Niemer provided the Commission with a summary on the history of the City-owned, 54 acre Riverland Drive parcel, and the current lease agreement of 11 acres of this parcel to Providence International. At the September 10, 2014, meeting, founder of Providence International Robert "Bud" Hancock outlined his organization's desire to expand the lease term and lease area. Director Niemer highlighted Providence International's existing accomplishments and conceptual project ideas. She recommended that the Commission recommend to the City Council enlarging the lease area from 11 to 27 acres, and extending the duration of the lease to 15 years.

Commissioner Brennan stated he would like to see the details of the performance measures before agreeing to recommend the lease amendment to the City Council. Other commissioners concurred. Director Niemer suggested creating a subcommittee to work on the performance measures of the amendment. Commissioners Deaton and Brennan volunteered to serve as the sub-committee. Commissioner Resner requested that the subcommittee's work come back before the entire Commission. Director Niemer advised that a special meeting in early January would be necessary in order to present the lease amendment at the January 20, 2015, City Council meeting.

**Motion:** To table the Riverland Drive lease amendment proposal for a later date to review performance measure recommendations by the appointed sub-committee.

(Made by Commissioner Brennan, Seconded by Commissioner Resner)

AYES: Commissioners Deaton and Salter  
NOES: None  
ABSTAIN: None  
ABSENT: Commissioner Wilson

### **Motion Carries**

The subcommittee will present its suggestions for lease amendment provisions in a special meeting in early January.

## **CONSIDERATION OF WEST REDDING LITTLE LEAGUE'S REQUEST TO AMEND FIELD PLAYING SCHEDULE**

Director Niemer briefly reviewed West Redding Little League's request to access ball fields two weeks prior to the historic March 1<sup>st</sup> start date. She stated that Community Services strives to accommodate all field users in an equitable manner and invited Recreation Supervisor Sue Roi to provide the Commission with justifications for the continuation of a firm March 1<sup>st</sup> start date.

Ms. Roi thanked the Commission for the opportunity to review the Recreation Division's processes and responsibilities in regards to successfully managing the City's sports facilities.

Ms. Roi is responsible for scheduling users and coordinating maintenance of all of the City-owned sports facilities and venues. Currently she manages 39 venues and 17 facilities among 123 user groups. Ms. Roi stated that balancing multiple sports and users with limited facilities is complicated, however she and her staff strive to accommodate everyone within the nine-month season time frame. Throughout the sports seasons, the fields incur damage that must be repaired in the off-season. Non-stop use, extreme heat and cold as well as wet conditions all contribute to field degradation. The suggested time frame for field closure is October through April, however due to compromises made by the Recreation and Parks Divisions, users have access to fields from March 1<sup>st</sup> through November. Ms. Roi explained the imperative need for turf rest to regenerate and sufficient time for Parks staff to complete the repairs needed to ensure excellent field quality. She stated that the best solution to the issue at hand is to develop more fields to enable a rotating resting period for fields that have high user demand. The Commission was provided a handout with a list of developed and undeveloped park acreages managed by Community Services.

Commissioner Brennan asked WRLL president Jessaca Lugo if using Big League Dreams for practices and games was an option? Ms. Lugo answered that BLD is not a preferred venue due to the cost of use and the sale of alcohol by BLD concessions.

Ms. Lugo stated that WRLL has taken good care of the fields they use and have even invested their own money into maintenance and repairs. Director Niemer commended WRLL for the care they have take of the fields however the City is obligated to maintain excellent field conditions for everyone. She stated that Community Services has historically had confidence in the March 1<sup>st</sup> start date and that earlier use would negatively impact the fields for all users. Director Niemer stated that discussions are ongoing with WRLL in regards to city-owned properties with field development potential.

Commissioner Salter expressed concern over shortening the ideal resting time for the fields even more than they have been already.

Commissioner Deaton noted his appreciation for effort and concerns to maximize field use. He stated that until additional fields can be developed Community Services should continue with what has been working.

**Motion:** To decline West Redding Little League's request to amend the field playing schedule.

(Made by Commissioner Brennan, Seconded by Commissioner Resner)

**AYES:** Commissioners Deaton and Salter

**NOES:** None

**ABSTAIN:** None

**ABSENT:** Commissioner Wilson

### **Motion Carries**

## **PROJECT UPDATES**

The building permit was approved for the concrete restroom at Rivercrest Park and it will be installed within the next two months.

Through a partnership between the Community Services Department and Viva Downtown the first Winter Rink will open December 20<sup>th</sup> and run through January 5<sup>th</sup>. The Winter Rink will feature musical performances, delicious snacks and hot beverages. Director Niemer reported that decorating is underway to transform the facility into a winter wonderland and that community interest has been high and very positive.

Safety fencing was recently installed along the bluffs on the Palisades Trail which is anticipated to be completed by April 2015.

Due to the theft of a riding mower from the Parks Division in September, Community Services will submit a staff report to the City Council in January asking for funding for its replacement.

PG&E will be surveying high pressure gas lines in the Redding area and recommending problem tree trimming or removal. Community Services will provide staff to analyze PG&E's gas line alignment documents and recommendations for discussion prior to work by PG&E.

Al Shipman, a local contractor, has expressed interest in building a shade structure over the roller-rink at Enterprise Park for pickle ball games. Community Services is actively assisting Mr. Shipman with his idea.

Vice Mayor Francie Sullivan who has served as liaison to Community Services was sworn in as Mayor last week.

## **COMMISSIONER COMMENTS**

Commissioner Brennan expressed interest in helping Recreation Supervisor Jenny Moore raise funding for the Step into Swim grant program.

Commissioner Deaton asked if Recreation's Farm Camp program was selected to win the \$2,500? Ms. Roi confirmed that Farm Camp did receive the \$2,500 Innovator award.

Director Niemer advised the Commission that Redding Recreation was awarded a \$6,000 grant from Redding Rancheria to buy an ATV and field grooming attachment.

Commissioner Brennan asked if there was a timeline for the Redding Colt 45's to take over management of Tiger Field? Director Niemer stated that a proposal has not been presented yet.

## **DIRECTOR COMMENTS**

Director Niemer had no further comments.

**ADJOURNMENT**

There being no further business Chair Salter adjourned the meeting at 6:12 p.m.

  
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Judy Salter, Chair

