

REDDING FIRE DEPARTMENT PUBLIC ASSEMBLY APPLICATION

Please call Redding Fire Department, Bureau of Fire Prevention, (530)225-4150, to assist in processing this permit.

Name of Applicant:	Date:
Address:	Telephone:
Organization:	
Location of Event:	
Description of Event:	
Dates and Times of Event:	

I have read and provided the necessary information required for processing this application along with the \$16.00 processing fee.
Applicant's Signature:
Name and Title of Individual Who Will be Responsible for the Event:

Date	Initial	<u>Section I - Information Required</u>
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Please provide the following **required** information to help process this application through the Fire Department.

_____	_____	Provide a drawing showing the arrangement of the furniture, chairs or displays within or at the place of assembly. The layout will need to be approved by the Fire Department, prior to the event.
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_____	_____	Please indicate on the plan if there will be any open flame devices such as <i>candles, cooking appliances, BBQ's or Sterno</i> cans. NOTE: The use of candles or open flame shall comply with California Fire Code Section 1109.8.2 (see attachment).
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Date Initial

Section II - Requirements and Limitations

Applicant is to initial each of the following requirements. The Fire Department will check these during their site inspection.

No blocking of posted exits without the permission of the Redding Fire Department. Aisles leading to the required exits shall be free from any obstructions.

Overcrowding and admittance of persons beyond the approved capacity of the place of assembly is **prohibited**.

Temporary extension cords shall be protected from physical damage, e.g., being walked on or driven over by vehicles. The extension cord(s) shall be properly grounded and only one extension cord per appliance unless an approved multi-strip adapter is used. Please secure extension cords so that they will not be tripped on or impede egress from the building - **16 gauge minimum**.

Decorative material brought into the place of assembly such as drapes, hangings, curtains, drops, or other decorative material including Christmas trees that would tend to increase the fire and panic hazard shall be made from material which is not flammable or shall be treated and maintained in a flame retardant condition. **Proof of treatment is required.**

Exit doors, exit lights, fire alarm pull stations, fire sprinkler heads, and fire extinguishers shall not be concealed or obstructed by any decorative material.

Compressed gas cylinders, such as helium or CO₂, shall be secured to prevent falling with one or more restraints.

There shall be no fueled equipment allowed unless authorized by the Fire Department (e.g., propane, gasoline, white gas, kerosene, etc.)

All fire lanes shall be kept clear at all times, and please no blocking of fire hydrants.

Exit doors **shall not** be locked, chained, bolted, barred, latched or otherwise rendered unusable. Exit doors shall not be covered or blocked.

Means of egress shall not be obstructed in any manner and shall remain free of any material or matter where its presence would obstruct or render the means of egress hazardous.

Candles and open-flame devices must be approved by the Fire Department to be allowed.

Fireworks, pyrotechnics and flame special effects are **prohibited**.

Exception: A Fire Department Permit is **required**, a **licensed** pyrotechnician must conduct the display and a Fire Safety Inspection conducted.

This application shall be mailed or hand-delivered to the Redding Fire Department one week (seven days) prior to the event. If you have any questions, please contact the Redding Fire Department at 225-4141.

**Redding Fire Department
 777 Cypress Avenue
 P.O. Box 496071
 Redding, CA 96049-6071**

**There is a \$16.00 fee to process this Public Assembly Application. Should an inspection be required from the Fire Department, additional fee(s) may be required.*

FIRE DEPARTMENT USE ONLY				
Approved () Denied ()	Permit(s) Required:	Place of Assembly	47	()
		Tent	47	()
		LPG	47	()
		Carnival/Fair/Festival	47	()
		Candles and Open Flames	47	()
		Pyrotechnics: Fireworks (Special Effects)	100	()
		Pyrotechnics: Fireworks (Public Display)	185	()
		Other: _____	_____	()
Additional Comments:				
Fees Paid?	Yes ()	No ()	Amount:	Date Issued:

(revised 12/11)