

**CITY OF REDDING, CALIFORNIA  
COUNCIL POLICY**

| <b>SUBJECT</b>           | <b>RESOLUTION<br/>NUMBER</b> | <b>POLICY<br/>NUMBER</b> | <b>EFFECTIVE<br/>DATE</b> | <b>PAGE</b> |
|--------------------------|------------------------------|--------------------------|---------------------------|-------------|
| BUDGET AMENDMENTS POLICY | 90-160                       | 406                      | 04/03/90                  | 1           |

**BACKGROUND**

From time to time, the Budget may need adjustment to respond or meet changing conditions or circumstances. This is accomplished by amending the Budget, either administratively by the City Manager or by the City Council upon the recommendation of the City Manager.

**PURPOSE**

To amend the Budget as may be required during the fiscal year.

**POLICY**

It is the policy of the City Council of the City of Redding:

1. Budgeted appropriations may be increased, decreased, or have the purpose for which they are provided changed by Council resolution.
2. The City Manager may move by appropriation transfer part or all of any unencumbered appropriation balance within a department, agency, or authority. Upon the recommendation of the City Manager, Council may by resolution transfer part or all of any unencumbered appropriation balance from one department, agency, or authority to another.
3. If the City Manager reports to Council that the revenue available will be insufficient to meet the amount appropriated, the Mayor and City Council shall take such actions as they deem necessary to prevent or minimize any deficit, and for that purpose they may reduce by resolution one or more appropriations.