

**CITY OF REDDING, CALIFORNIA
COUNCIL POLICY**

SUBJECT	RESOLUTION NUMBER	POLICY NUMBER	EFFECTIVE DATE	PAGE
FEE EVALUATION AND ADJUSTMENT	90-287	802	06/05/90	1

BACKGROUND

The City of Redding establishes fees for services provided in accordance with the laws of the State of California. Fees are established to recover all or a portion of the cost of providing services.

PURPOSE

It is necessary to evaluate established fee levels periodically to ensure that the fee is adequate to recoup the cost of providing the service, or, in the circumstance that the City is partially subsidizing the cost of a service, that the City is recovering the targeted cost of service level.

POLICY

The City will evaluate and adjust, if necessary, the established fee levels on an annual basis.

PROCEDURES

1. Perform administrative reviews of the cost of services and fee levels on an annual basis.
2. Such reviews shall be performed at various times throughout the year depending on the date the last review was performed or the need for review at a specific time.
3. Perform or contract for in-depth fee studies every five years or less as may be required.
4. Submit recommendations for fee adjustments to Council for approval.