



**CITY OF REDDING, CALIFORNIA**  
**COUNCIL POLICY**

<b>SUBJECT</b>	<b>RESOLUTION NUMBER</b>	<b>POLICY NUMBER</b>	<b>EFFECTIVE DATE</b>	<b>PAGE</b>
<b>Recreation Classes and Program Fees</b>	01-108	806	6-5-01	1

**BACKGROUND**

The City of Redding Recreation Division offers more than 350 classes and programs to more than 13,000 participants annually. Changes in wages and participation rates directly affect the cost of providing these programs. In order to maintain a cost-recovery ratio that is reasonable, and within budgeted funds, flexibility is needed to make adjustments as needed.

**PURPOSE**

To establish a policy for the rate at which City recreation programs should be recovering direct costs and to provide staff authority to make adjustments to fees when program costs or revenues change.

**POLICY**

It is the policy of the City Council that:

- 1) Youth recreation class/program fees are set at a rate to target a ninety percent (90%) recovery of the direct costs associated with the program.
- 2) Adult recreation class/program fees are set at a rate to target one hundred five percent (105%) recovery of the direct costs associated with the program.
- 3) Free programs including those conducted at the Martin Luther King Jr. Center, the Junior Giants baseball program, open play at Fantasy Fountain, and fitness classes at the Senior Citizens Hall are excluded.

Direct costs are defined as materials, supplies, and part-time personnel costs required to conduct the specific class or program. Administration personnel, overhead costs, and facilities are not included.

**PROCEDURE**

As the class/program roster is established in the months prior to the schedule being published, staff will review attendance and costs of prior programs, evaluate current costs and set a class/program fee projected to recover the appropriate percentage based on activity. Quarterly, staff will review actual fee recovery experience to monitor compliance.

***Amended 12/17/2019, by Resolution No. 2019-122.***